To enroll in E-Statements: *Must be done on <u>psalc.com</u> NOT on the app*

IF YOU DO NOT HAVE ONLINE BANKING YOU MUST SIGN UP FOR THAT FIRST

Step 1: Log in to your online banking account or enroll with online banking

Step 2: Click on 'Profile' in the top right hand corner

Vetcorne J And Kig in: Fiels 69, 2023		Al s Profile L out
Ho	me Accounts	Transfer Bill Pay
Home		
Alerts	Bill Pay	
▲ Stay Alert Know about changes to your finances and online security. Choose when and what alerts you get by email or text message.	Pay Sills	
	Before yo	u can use Pay Bills, go to

Step 3: Click on 'Manage Statements'

FILTE	 view
Electronic statements	MANAGE STATEMENTS
Mobile banking	MANAGE DEVICES
Help Contact Us Privacy Policy	

Step 4: When the 'Enrollment Agreement' screen comes up you will need to open the 'PDF document'

We reconvered the You must also have	net Explorer 11. Edge in Windows 10, FineTox 64 or higher, or Chrume 71 or higher but can suppo Asite Reader DC or higher. To download a two copy of Adobe Acrobal Reader, please go to http:
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Step 5: Once you click the 'PDF document' it may open a new window, it may give you a pop up and the option to open/download. All you need to do is OPEN then copy the code.



Step 6: In the previous screen enter the code in the 'Confirmation Code' then click 'Agree'

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Step 7: Next you will see a '**Delivery Option**' screen, here you will verify the email address your notice for a new statement will be delivered to. Also, you may choose what accounts you wish to receive e-statements on or paper statement on. When you are done click '**Next**'



Last Step: Now you will see the final verification screen. Here you will make sure everything is correct and when you are done click 'Enroll', if you need to make changes click 'Previous'

